

**ENROLMENT FORM FOR
MURILOVA BALLET SCHOOL**

Principal: Tina Marsh NATD BA hon's PGCE

07903 753167

tina.marsh@hotmail.co.uk

www.murilovaballetschool.co.uk

Dancer's Name: Date of Birth:

Parent's Name: Who will bring/collect from class?

Please circle as appropriate: **I am/am not** happy for my child to enter or exit the studio without an adult.

Address:

.....

Postcode..... Email:

Phone No: Mobile No:

Alternative Emergency Contact Name and Number:

.....

Any medical condition/medication we may need to be aware of?

.....

Grade entering:

Previous dance experience?.....

Any other relevant talents:

How did you hear about us?.....(e.g, word of mouth, internet)

Please sign and print your name to acknowledge that all details above are correct, and inform Tina of any changes throughout the year. Signed..... Name.....

**DATA CONSENT
How we use your information**

Murilova Ballet School will process your confidential information – which includes your names, contact details, date of birth, and IP address, relevant medical history, only for the purposes listed below. The data will be stored securely, no longer than necessary and solely for the completion of those business activities. To ensure the confidentiality of data and compliance with the General Data Protection Regulation Act (GDPR) any third parties contracted by Murilova Ballet School are under a strict data protection agreement. Murilova Ballet School will not publish or share your confidential data with any other third parties than mentioned herein.

I confirm that I agree to Murilova Ballet School using my data in the following way. Please tick the boxes...

• For the purpose of administration in connection with dance classes/performances

• Supply of information and examination paperwork to NATD

• Please tick to give consent for your child to be photographed and filmed in connection with MBS and for the material to be used for display and promotional purposes, on our website and social media. Your child will not be named.

- Yes, I understand I will receive communications by **email**, and that important information will be displayed on the **web site** and **board** located in the studio.



Murilova Ballet School Terms and Conditions

1. Fees are payable termly in advance by the first class of each new term unless you have prior agreement with MBS with regards fee payment. A written reminder for fees not paid by second class of term will incur an administration charge of 30%.
2. Fees are based on a 10-12 week term as indicated on the timetable.
3. Invoices will be provided at half term for the following term. Submitted fees must be made by bank transfer. Receipts will only be provided upon request
4. Fees are subject to change.
5. All new students are entitled to a free taster session. The fees becomes payable in full in order to secure a place in the class.
6. A term's written notice to the Principal is required for any pupil wishing to discontinue any class or leave the school.
7. Should a pupil discontinue classes and leave the school, refunds for unused classes will not be given.
8. Please inform the Principal within a month of receiving the annual timetable if any important dates are unsuitable.
9. Please inform the Principal if any pupil wishes to participate in any external classes, productions, festivals and competitions.
10. Pupils are required to attend class wearing correct uniform. Hair must be tied back and no jewellery is permitted. Uniform lists are available on the website.
11. Please ensure that your child goes to the toilet before class and brings a bottle of water if desired into the studio.
12. MBS do not accept any responsibility for any loss or damage to property left on the premises.
13. MBS will work towards NATD exams. Pupils will only be entered when they have reached the required standard decided by the teacher. MBS has the right to withdraw any pupil from an examination at any stage.
14. Fees for ballet exams must be returned by the deadline on the invoice. Late fees will incur a £5.00 charge, assuming the NATD will accept a late entry.
15. MBS endeavours to ensure that your children are dancing in a safe and comfortable environment. MBS does not accept responsibility for any injury that occurs.
16. We ask you to bring and collect your child promptly and provide us with written details of changes in drop off/pick up arrangements, special medical needs etc.
17. Pupils will not be allowed to leave the dance studio until they are collected. Written permission is required should you wish your child to be allowed to leave unsupervised.
18. Please ensure that MBS receives any changes to pupil's contact details in writing. All details will be held in strict confidentiality and will not be passed on to outside parties except to the NATD for exams.
19. Parents/guardians are invited to watch classes, but must do so quietly so as not to disturb the teacher or students participating. Filming and photography are not allowed except by permission and with the discretion of the teacher.
20. Pupils will be asked to leave without notice for any serious breach of the school's terms and conditions or for any other serious misconduct.
21. The school does not discriminate on background, race or religion, regularly monitors staff to maintain school teaching policies and adheres to Health and Safety procedures to ensure that each child dances in a class appropriate to their level of development.
22. It may be necessary for teachers to use physical contact when helping to improve pupils' posture or assist in movements.
23. By enrolling my son/daughter at Murilova Ballet School, I confirm that I accept the above terms and conditions.

Please sign to acknowledge that you have read and agree to the MBS terms and conditions.

Signed:..... Date:
(Parent/guardian)

Please refer to our website www.murilovaballetschool.co.uk for up to date information, timetables and news. I also post reminders and news on our **Facebook page so please 'Like' and follow us, there is also a chat forum for all things Murilova!**